



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

July 13, 2015

TO: ALL OFFERORS

FROM: MARIA FRY
STATE CONTRACT PROCUREMENT OFFICER

SUBJECT: ADDENDUM TO REQUEST FOR PROPOSAL NO.: GSS15632-RECRUIT,
Automated Recruitment and Selection System

ADDENDUM #2

This addendum is issued to answer vendor questions and provide greater contract detail regarding the referenced Request for Proposal.

- Section: Appendix B, Section II Overview, Paragraph 2, Page 49,**
Text in Question: “The State seeks to bring a common automated recruitment system to both merit (HRM) and non-merit (currently DSP, DTI, and DDOE) State Agencies.”

Does the State envision the non-merit agencies having their own individually branded job sites separate from HRM’s?

Answer: Yes. While the State would like to see as many requirements as possible met via a single enterprise solution it is anticipated that non-merit agencies will have unique landing pages.

- Section: Appendix K, Cost Proposal, Paragraph: Approach 2, Page 9**
Text in Question: “Planning and Design of a single expansion module”

What is meant by “expansion module”?

Answer: The State seeks a solution that will meet the needs of both merit and non-merit agencies. As indicated in the RFP, the merit agency requirements provided in the scope of work represent the State’s core needs. Not knowing how a solution meeting both merit and non-merit requirements might be structured, the State has attempted to further identify the components of an envisioned enterprise solution by referring to non-merit agency functionality as expansion modules (i.e. additional functionality).

3 Section: Appendix I Cyber Responsibility and Liability , Section D, Section E and Section F, Paragraph 1.1

Text in Question: "Information or data, alone or in combination that identifies or authenticates a particular individual.

- 1.1 Such information or data may include, without limitation, Name, Date of birth, Full address (e.g. house number, city, state, and/or zip code), Phone Number, Passwords, PINs, Federal or state tax information, Biometric data, Unique identification numbers (e.g. driver's license number, social security number, credit or debit account numbers, medical records numbers), Criminal history, Citizenship status, Medical information, Financial Information, Usernames, Answers to security questions or other personal identifiers. "**

Will the State distinguish between Personally Identifiable Information (for example, First Name, Last Name) and Sensitive Personally Identifiable Information (for example, Social Security Number, Credit Card Number in combination with PII)?

Answer: The terms Personally Identifiable Information and Sensitive Personally Identifiable Information are to be interpreted as equivalent.

Will the State be willing to modify the requirement for unlimited liability on Personally Identifiable Information to apply only to Sensitive Personally Identifiable Information?

Answer: See above

What will happen in the case that vendors cannot procure cyber liability insurance to cover a breach of Personally Identifiable Information because insurance typically covers breaches of Sensitive Personally Identifiable Information?

Answer: See above reference to PII / SPII. Bidders must comply with all insurance requirements as identified in the RFP

All other terms and conditions remain the same.



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